



JAFFERY ACADEMY

Nursery | Junior | Senior

ADVERTISEMENT FOR TEACHING POSITIONS

Jaffery Academy Mombasa is a welcoming friendly school with a vibrant learning space incorporating the latest technology to engage and inspire students. The school provides high quality education from the ages of 3 to 18 and follows the UK Curriculum (IGCSE, AS & A Levels). The Academy is seeking to recruit motivated teachers who will work in a fast paced environment in the following areas.

1. Chemistry teacher with a second teaching subject in Biology, Mathematics or Physics at the senior school section

Key responsibilities

- Teaching Chemistry and the identified second subject in Years 7-13 classes.
- Prepare schemes of work and lesson plans according to the syllabus and translate them into learning experiences.
- Provide individualized and small group instruction in order to adapt the curriculum to the needs of each student.
- Plan, initiate and guide the units of study in Chemistry and the second subject i.e. Biology/Physics/Mathematics and use a variety of instruction strategies.
- Create and evaluate assessments of each student's academic work and social growth and keep records updated.
- Communicate with parents on students' progress.
- Administer and mark assessments.
- Set and assign appropriate homework on a regular basis to reinforce student learning and to prepare them for further class activities.
- Use teaching methods that are engaging to students and stimulating intellectual curiosity including the effective use of resources.
- Establish and maintain standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Participate in curriculum development programs as required
- Supervise students in out-of-classroom activities during the school day.
- Contribute to the extra-curricular activities programme
- Participate in continuous professional development as required

Desired Qualifications



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- A Bachelor's Degree in Education Science or Bachelor of Science with a postgraduate diploma in Education with Chemistry as the major subject and Biology/Mathematics/Physics as the minor subject from a recognized University.
- Must be registered with Teachers Service Commission.
- Teaching experience of more than five years in a school offering the UK Curriculum (IGCSE, AS & A Levels).

2. Primary teacher at the Junior school section

Key responsibilities

- Teaching at least three of the core subjects in Junior school in Years 4 - 6 classes.
- Prepare schemes of work and lesson plans according to the syllabus and translate them into learning experiences.
- Provide individualized and small group instruction in order to adapt the curriculum to the needs of each student.
- Plan, initiate and guide the units of study in respective subjects and use variety of instruction strategies.
- Create and evaluate assessments of each student's academic work and social growth and keep records updated.
- Communicate with parents on students' progress.
- Administer and mark assessments.
- Communicate regularly and constructively with students and staff.
- Set and assign appropriate homework on a regular basis to reinforce student learning and to prepare them for further class activities.
- Use teaching methods that are engaging to students and stimulating intellectual curiosity including the effective use of resources.
- Establish and maintain standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Participate in curriculum development programs as required
- Supervise students in out-of-classroom activities during the school day.
- Participate in professional development activities as required.



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Qualifications

- A Bachelor's Degree from a Kenyan University in Education (Primary option)
- Must be registered with Teachers Service Commission.
- Teaching experience of more than five years in a school offering an international curriculum.

3. Head of School, Sports and Physical Education

Key responsibilities

- Leading, managing and co-ordinating activities of the school.
- Take a lead role in continuous professional development programs in the school.
- Be accountable for student progress so that each individual student achieves their optimum level in Sports and P.E.
- Work with the teachers within the school, lead curriculum development and assessment.
- Ensure the effective management and deployment of teaching staff and physical resources within the school.
- Ensuring that the image of the Jaffery Academy in sports and sporting activities is high.
- Encourage participation and leading school teams in the local, national and international sporting tournaments.
- Monitor and advise staff on appropriate professional conduct as well as well as induct new staff to the school in accordance with school policy and oversee their work as appropriate.
- Monitor staff absence within the school and provide appropriate support and guidance in addition to ensuring that quality cover work is provided for classes when staff are absent.
- Constructively contribute to the performance appraisal for all staff in the school.
- Organize and Chair meetings of the school team and ensure that minutes of meetings are circulated to team members, the Vice Principal (Teaching Learning &Curriculum) and the Principal.



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- Ensure a prompt response to parental enquiries about individual student progress within the school.
- Ensure that Health and Safety procedures are adhered to at all times by all members of the school.
- Teach lessons in accordance with the school's requirement for a Head of School.

Qualifications

- A Bachelor's Degree in Education, Physical Education and Sports or a Bachelor of Science, Sports Science with a higher diploma in education from a recognised University.
- Must be registered with the Teachers Service Commission.
- Teaching experience of more than five years in a school offering an international curriculum.
- Must be a qualified first aider.

If you are qualified and motivated to work in a school with an international curriculum, we would like to hear from you. Kindly submit your application accompanied by a detailed CV and relevant documents to hr@jafferyacademy.org not later than 13th March 2018. The subject of the email should be the title of the position you are applying for.