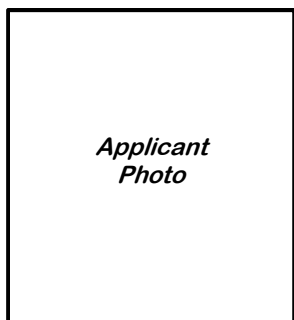




Cell: 0724 257104 | Website: www.jafferyacademy.org | Email: highschool@jafferyacademy.org



SECONDARY 'A' LEVEL Application for Admission

Applicant No: _____

Please complete in BLOCK letters

APPLICANT'S DETAILS

NAME OF APPLICANT
(Surname) (First name)

DATE OF BIRTH..... GENDER..... COMMUNITY.....
(Please attach photocopy of birth certificate)

CITIZENSHIP..... RELIGION.....

PREVIOUS SCHOOL ATTENDED.....

PARENT/GUARDIAN'S DETAILS

FULL NAME OF PARENT/GUARDIAN
(Firstname) (Surname)

RELATION TO CHILD..... ADDRESS: P.O. BOX.....

MOBILE NO OF FATHER..... MOBILE NO. OF MOTHER

FATHER'S EMAIL ADDRESS:..... MOTHER'S EMAIL ADDRESS.....

BUSINESS/EMPLOYER'S NAME & ADDRESS:.....

.....

OCCUPATION: FATHER..... MOTHER.....

CITIZENSHIP: FATHER..... MOTHER.....

OTHER INFORMATION

Please give brief details of any illness, handicap and physical disability of which your child may be suffering. If none, state none.

.....
.....
.....

I DECLARE THAT THE ABOVE DETAILS ARE TRUE AND CORRECT IN EVERY RESPECT.

Signature:

Date:



REQUIREMENTS FOR ADMISSION

- The candidate must have a minimum of 'B' and 'C' grade in the subjects of choice as indicated below, in his/her Edexcel and Mock results.
- Applicants must have scored at least a 'C' grade in the English Language paper.
- All candidates must take **four AS Level subjects**.
- Candidates must have at least five credits in their 'O' Level results (grade 'C' and above).

Mathematics	– B
English	– B
French	– B
Arabic	– B
Physics	– B ['O' level Maths grade should be a B]
Biology	– B
Chemistry	– B
Geography	– C
History	– C
Accounting	– C
Economics	– C
ICT	– C

Business Studies – you can only take the subject if you score a **B** grade in English Language and a **B** grade in either Accounting or Economics.

Students taking IB, will be required to have scored at least grade **5** in the subjects they plan to take at AS Level

SUBJECT COMBINATION

Select a minimum of **four** subjects from the options given below:

OPTION A:	TICK (✓) ONE subject from this option	√
	Math	
	English	
	Literature	

OPTION B:	TICK (✓) ONE subject from this option	√
	Biology	
	Law	
	Economics	

OPTION C:	TICK (✓) ONE subject from this option	√
	Physics	
	Business Studies	
	Arabic	
	French	

OPTION D:	TICK (✓) ONE subject from this option	√
	ICT	
	Geography / History	
	Accounts	
	Chemistry	

Preferred career paths for future:

1.
2.

Position of responsibility held in the previous academic year/school (eg. House captain, prefect etc)

1.
2.



RULES, REGULATIONS AND CONDITIONS

(Please read these carefully)

To help create a positive environment for learning and academic achievement, the Academy has a strong set of Islamic values and practices which all students are expected to respect and follow.

1. Students must either be Kenya citizens or certified residents of Kenya. Please attach photocopies of relevant documents as evidence.
2. Students are expected to attend school each day during the official school hours. They should arrive in school before the morning bell which rings at 7.40 am.
The school timings are: Mon – Thu: 7:40am – 3:10 pm.
Fri: 7:40am – 11:40 am
3. Absence from school will require a letter of explanation from the parent. Should it be observed that there is a trend of frequent late coming and absenteeism from classes, the Academy reserves the right to reconsider your son/daughter's admissibility at the school.
4. The Academy believes that discipline helps a student to become a self motivated, self controlled and self guided person. It is therefore expected that each student:
 - a. attends all lessons on time.
 - b. shows commitment and enthusiasm in their studies and co-curricular activities.
 - c. treats everyone in school with respect, dignity and courtesy.
5. Your son/daughter will have secured a place to pursue the 'A' level course because he/she has scored a grade of B or C [as indicated] and above, we therefore expect them to maintain/improve these grades.
 - There will be a panel to review the examination results at the end of the first term. If your son/daughter's performance is poor, the Academy reserves the right to terminate his/her stay.
 - Note that the 'AS' level curriculum is lengthy and intense and has to be covered in a very short period. It is therefore important that your son/daughter works very hard and diligently from the start.
6. Students are expected to participate in lessons and be involved in class discussions.
7. Students are expected to complete homework and assignments and concentrate during lessons
8. Students are not allowed to bring cars to school.
9. No student should be found in possession of cell phones in school. The same will be confiscated and not returned until the end of the term. Any cell phones brought to school should be deposited with the secretary or class teacher. Use of cell phones is strictly prohibited in the school compound.
10. All students are expected to wear the specified school uniform tidily. Girls are expected to wear a maqna. Kindly note, during the course of your daughter's study at the Academy, we will not accept a doctor's letter informing us that your daughter is unable to wear the maqna.



11. The school expects cooperation and support from parents. This includes attending parent/teacher meetings and other functions of the school. Parents are also encouraged to keep in touch with teachers concerning their son/daughter's progress. Remember, as a parent you have an important role to play in your child's education.
12. Neither the KSI Education Board nor other employees/agents shall be responsible for any accident (and all the consequences arising thereof) within or outside the school premises, including during sporting activities, on trips and visits within or outside Mombasa, or when using any means of transport within the school premises during or outside school hours.
13. Should students meet with an accident or mishap and be injured at any time, their parents/guardians hereby authorize the Head teacher and/or the teachers and/or other employees/agents to give or arrange to give medical/surgical treatment/s as regarded appropriate and necessary by them under such circumstances. Parents/guardians also hereby absolve the school from all consequences arising from accidents/mishaps and also hereby undertake to be responsible for all the resulting expenses incurred.
14. Neither the KSI Education Board nor the teachers nor other employees/agents shall be responsible for any loss or damage to pupil's belongings whether in or outside the school premises.
15. For preventive measures, the KSI Education Board reserves the right to institute periodical medical check-ups of any or all students. The parent/guardian hereby authorizes the Board to carry out such check-ups and accepts to pay for any costs and arrange for necessary treatment to be given to their child/ward as recommended in the medical report.
16. Any student found guilty of gross misbehaviour, violent conduct, posing a threat to the safety and security of other students, teachers and the school environment, in breach of the school values and ethos, subordination or damaging school property will be suspended/expelled and his/her parents/guardians shall be required to pay the cost of any repairs/replacement.
17. Fees should be paid in advance by the end of the second week of each term. A non refundable admission fee must be paid together with the tuition fee for the first term. The KSI Education Board reserves the right to revise the fees as and when found necessary. A full term's notice is required in writing for a withdrawal of your son/daughter from the school. Failure to do this will necessitate payment of one term's fees in lieu of notice. Registration fees for the London GCE/IAL 'AS' level examination to be held in May/June of the following year will have to be paid by 30th January 2017.
18. Prayer is the first pillar of Islam; while in school, **congregational (Jama'ah)** prayers are compulsory for all Muslim students.
19. Any student found to be in possession of or abusing drugs in school or during school trips/functions will be discontinued from school immediately.

I have read and understood the rules, regulations and conditions governing the admission and agree to abide by them.

Signature Date.....



Please return this form together with:

- Two passport sized photographs.
- A copy of your child's birth certificate.
- Photocopy of 'O' level mock exam report and final result slip.
- Leaving certificate from your child's current school.
- Copies of any certificates/awards/records of achievements to aid your child's application

FOR OFFICIAL USE ONLY

Headmistress recommendation date

Principal's Approval (K.S.I Education Board) date

Invoice no.

Caution fee receipt no.....